



## Job Opening in Spotsylvania and Orange, VA

### Maintenance Supervisor for Courthouse Green and Spicers Mill Apts.

Progressive, non-profit rental communities are looking for a highly motivated individual to join our staff. Duties will include, but are not limited to:

- Responding to service calls and completing work orders for tenants
- Scheduling contractors
- Cleaning grounds
- On Emergency Call rotation once every 4 weeks
- Working with other staff to ensure 5 day turn-around time for vacant units

The successful candidate will possess the following list of skills and qualifications:

- Ability to read and understand instructions
- High School Graduate or equivalent
- Ability to operate hand tools, lawn care equipment, and automobiles
- Able to successfully and correctly complete various general maintenance and repair issues
- Formal training in one or more trades (HVAC, Electrical, Mechanical, Construction, Plumbing, etc.) preferred but not required.
- Previous maintenance experience required.

The position is a full time position with excellent benefits.

Please apply in person at Courthouse Green, 8132 Pool Drive in Spotsylvania, on Mon/Wed/Fri, or at Spicers Mill, 129 Park St in Orange, VA, on Tue/Thur, or email your resume to Paula at [courthousechp@gmail.com](mailto:courthousechp@gmail.com)

Courthouse Green/Spicers Mill/Community Housing Partners is an Equal Opportunity Employer.